

ACKNOWLEDGMENT OF RECEIPT OF EMPLOYEE HANDBOOK

I acknowledge that I have received and reviewed the Employee Handbook. I acknowledge that it is my responsibility to read and understand the Employee Handbook. I agree to conform to the rules and regulations of Residential Services of NE MN, Inc. (RSI) as described in the handbook which is intended as a guide to human resource policies and procedures.

I understand that this Employee Handbook replaces the personnel policy last updated February 8, 2008.

Date: _____

Employee Name – Please print

Employee's Signature

Instructions to Employee: Please return this form to your supervisor who will forward to the Human Resources Department for inclusion in your employee file.